

VILLAGE OF OAKWOOD – BOARDS
 See Village Board Members for ARB, ZBA, PC

RECREATION COMMISSION

NAME	ADDRESS	HOME#	WORK#	CELL#
Brenda Taylor, Commissioner	7244 Lamson Road	4-439-7340	x 107	2-978-7872
Patricia Rogers, Council Rep	25160 Stephen Road	4-439-2059		
James Murphy - Ward 1	26417 Buckthorn Ave	4-489-5728		2-283-5054
Jean Scales – Ward 2	7266 Somerville	4-786-7986		
Ben Harris – Ward 3	24435 Tryon Road	4-439-3546		2-513-1404
Neal Bendlak - Ward 4	25988 Garden Road	4-439-4004		2-571-1566

SCHOLARSHIP COMMITTEE

NAME	ADDRESS	HOME #	WORK #	CELL #
Regina Daniels, Chair W.2	7230 Hyannis Drive	4-439-5231	danielr@cmcoh.org	
Jewell Painter W.1	6726 Chinkapin Court	4-439-6789		
Denise Grant W.3	26360 Tryon Road	4-232.4742	denise.d.grant@dom.com	
Joel Hladky W.4	25983 Garden Road	2.299.9798	joel.daniel.hladky@ssa.gov	
Nila Cooper W.5	23065 Broadway Ave Ste 177	4-341.4573		

RECORDS COMMISSION

Established under ordinance 1991-55

Reviews and disposes of obsolete and unnecessary documents which are causing a storage problem for the Village governed under the Ohio Public Records Policy (HB9 – 2007)

NAME	ADDRESS	HOME #	WORK #	CELL #
Mayor Gary V. Gottschalk	5894 Richmond Road	440-232-0194	440-232-9988	216-346-6364
Johnnie Warren, Council Pres	26433 Solon Road #401	440-232-9220		440-823-4149
Brian Thompson, Finance Director	24800 Broadway Avenue	--	440-232-9988	
Steve Klonowski, Law Director	5306 Transportation Blvd		216-587-2120	216.310.3308
Debra L. Hladky, Council Clerk	24800 Broadway Avenue	--	440-232-9988	

BUILDING DEPARTMENT OFFICIALS

440-232-9980 • Back Door 440-232-6776 • Fax: 440-232-5874

OFFICIAL CAPACITY	NAME	EXTENSION #
Chief Building Official	Al Hunziker	# 122
Housing Inspector	Davie Hobson	# 120
Bldg Dept Office Manager/Exec Secretary	Lillie Hicks	#124
Building Dept Secretary	Debbie Stoffl	#123

VILLAGE ENGINEER

Ed Hren
 Chagrin Valley Engineering
 22999 Forbes Road, Suite B
 Oakwood Village, Ohio 44146
 440-439-1999 • Fax: 440-439-1969 • 440.478.4239

VILLAGE LAW DEPARTMENT

Steve Klonowski
Reddy, Grau & Meek
5306 Transportation Boulevard
Garfield Heights, Ohio 44125
216-587-2120 • 216-587-2131 • 216.310.3308

VILLAGE LANDSCAPE ARCHITECT

Andrew Sparks
30303 Euclid Avenue
Wickliffe, Ohio 44092
440-833-0163 • Fax: 440-943-9593

VILLAGE ARCHITECT

John Kornick
6886 Pearl Road, Suite 208
Middleburg Heights, Ohio 44130
440-888-3900 • Fax: 440-888-3901

INTEROFFICE USE ONLY

Boards and Commissions

Planning Commission (PC)

The Planning Commission consists of five Oakwood residents who are appointed by the Mayor for a term of six years.

The Commission has the power or recommendation concerning the plan, design, location, removal, relocation and alteration of any building or structure belonging to the Municipality or located in or on public streets or public property; the location, widening, extension and vacation of streets, parks, parkways, playgrounds, recreation areas and other public places; the approval of plats for the subdivision of lands, the zoning of the Municipality for the purpose of regulating the location of trades, industries, multiple dwelling districts or other uses of the property, the height and design of buildings, the percentage of area of the lot which may be occupied by building, the area of lot per family of occupation, the provision of yard spaces, the fixing of building lines and the preparation of plans or maps for the future physical development and harmonious improvement of the municipality; and such other powers as are now or hereafter may be conferred by ordinance of Council. (Oakwood Charter -- Section 10.01)

For further information about the functions and jurisdiction of the Planning Commission, see Charter – Section 10.01 and Chapter 1101 of the codified ordinances of the Village of Oakwood or call the Oakwood Building Department at 440-232-9980.

Board of Zoning Appeals (BZA)

The Board of Zoning Appeals consists of five Oakwood residents who are appointed by the Mayor for a term of three years.

The Board of Zoning Appeals hears and decides appeals made for exceptions to and variations in the application of ordinances governing zoning in the Village in conformity with the purpose and intent thereof and to hear and decide all appeals made for exceptions to and variations in the application of ordinances, or orders or regulations of administrative officials or agencies. The Board shall hear and decide all appeals from decisions of the Building Commissioner or Inspector concerning building permits and appeals from decisions of the officers enforcing zoning regulations or issuing zoning or use permits. The Village Council by ordinance may provide for affirmance, reversal or modification by it of any decisions of the Board and a hearing by the Council before any decision becomes effective. In such case, the Council by ordinance (See Section 1143.04 of the Building Code) shall provide the procedure for such hearing and determination. Failure of the Council to act within thirty (30) days after such hearing shall constitute an affirmance of the decision of the Board. (Oakwood Charter -- Section 10.03)

For further information about the functions and jurisdiction of the Board of Zoning Appeals, see Charter – Section 10.03 and Chapter 1143 of the codified ordinances of the Village of Oakwood or call the Oakwood Building Department at 440-232-9980.

Architectural Review Board (ARB)

The Architectural Review Board consists of five members who are appointed by the Mayor with confirmation by Council for a term of three years. One member of the Board should have a background, education and/or experience in the landscaping profession.

The Architectural Review Board shall examine all plans, drawings and specifications submitted to the Building Inspector for the construction, exterior alteration, moving or demolishing any building, structure, except decks, patios, sheds fences or replacement garages, or permanent sign within the Village, and to determine whether such proposed work is of such design, material or location that it will result in a substantial impairment or destruction of value in neighboring real estate, and whether the use of such proposed design, material and location, or substantially similar ones, are reasonably necessary to the development of the property involved, and to approve, disapprove or recommend modification of plans, drawings and specifications accordingly. The concurrence of the majority of the members of the Board shall be necessary for any decision by such Board. (Oakwood Charter – Section 10.10)

For further information about the functions and jurisdiction of the Architectural Board of Review, see Charter – Section 10.10 and Chapter 1140 of the codified ordinances of the Village of Oakwood or call the Oakwood Building Department at 440-232-9980.

Civil Service Commission

The Civil Service Commission consists of three Oakwood residents appointed by the Mayor with the confirmation of Council for a term of six years.

In all matters dealing with the Civil Service of the Municipality, the Civil Service Commission provides by rule for the ascertainment of merit and fitness, as far as practicable, as a basis for appointment and promotion for those Village employees who are in the classified service of the Village, as required by the Constitution of the State of Ohio, for conducting examinations and maintaining eligible lists for the appointing authority, for the classification of offices and positions, for maintenance of a complete roster of all persons in the classified services, which shall be public, for hearing appeals to it, for making an annual report to the Mayor and Council, for grading applicants, for a test of manual skills where required, for reasonable credit for seniority in a promotional examination, for the basis and method for determination of eligibility, certification, appointment and promotion of candidate for positions in the classified services, for the conduct of the affairs of the Commission; and for appeals in case of transfer, reduction, suspension or removal. The action of the Commission on any appeal shall be final except as otherwise provided by the general laws of Ohio. (Oakwood Charter – Section 10.06)

For further information about the functions and jurisdiction of the Civil Service Commission, see Charter – Section 10.06 or call the Oakwood Law Department at 440-232-9988.

Recreation Commission

The Recreation Commission consists of six Oakwood residents, five of whom are appointed by the Mayor for a term of five years. One of the members is a member of Council who is appointed by the President of Council for a term of one year, ending December 31st of the year appointed. The Mayor's appointments shall consist of residents from each of the Village's five Wards. The Commission provides advice and assistance to the Recreation Director with respect to prospective programs or activities deemed necessary to carry out the purposes of the Department of Recreation. The Commission also recommends a budget for the Recreation Department to the Mayor and Village Council and also makes recommendations concerning the fees to be charged to participants in recreational programming. (Oakwood Charter – Section 10.05; Chapter 139 of the codified ordinances)

For further information about the functions and jurisdiction of the Recreation Commission, see Charter – Section 10.05 and Chapter 139 of the codified ordinances of the Village of Oakwood or call the Oakwood Mayor's Office at 440-232-9988.

Oakwood Scholarship Awards Committee

The Scholarship Awards Committee consists of five members appointed by the Mayor for a term of one year. The Scholarship Awards program was established in 1998 and each year awards up to sixteen (16) \$500.00 scholarship awards. Twelve (12) awards are made available to qualified graduating seniors of Bedford High School who reside within the Village and four (4) are available to qualified graduating seniors of Bedford High School who reside in other communities. Funds for this program are provided pursuant to an income tax revenue sharing agreement between the Village of Oakwood and the Bedford School District from tax revenues generated by specific commercial development projects within the Village. This program is to continue so long as the School District is to receive funds pursuant to this agreement.

For further information concerning this program see ordinance 2002-61 or call the Oakwood Mayor's Office at 440-232-9988.

Records Commission

The Records Commission was established June 1991 with the passage of 1991-55. The purpose of the commission is to review and dispose of obsolete and unnecessary documents, no matter what media, which are no longer used. With the passage of the Ohio Public Records Act (HB9) by the Ohio legislature in 2007, strict procedures have been set into place for adherence regarding the retention and disposal of public records.. The Commission, made up of the Mayor, Council President, Law Director, Finance Director and Clerk of Council, meets twice a year to review the Village's public records operating in compliance with The Ohio Public Records Act.

MONTHLY MEETINGS

First Monday of the Month Planning Commission
 Architectural Board of Review

First Wednesday of the Month Recreation Commission

Second Wednesday of the Month Zoning Board of Appeals

Council Meetings

Second and Fourth Tuesdays of the Month

Youth Council Meetings

Hawthorne Valley Youth Council

Second and Fourth Mondays of the Month